
POLICY FOR RENEWAL AND REVOCATION OF SCHOLARSHIPS

1. OBJECTIVE

- 1.1. Jindal Global Law School (“JGLS”) offers a range of undergraduate and graduate scholarships in order to recognize and reward meritorious academic achievement. All scholarships awarded at JGLS are to be construed in the nature of a privilege, awarded to outstanding students, and are subject to the resources available to O.P. Jindal Global University (“JGU”). Accordingly, the scholarships should be distinguished from grants / fee concessions, and cannot be requested by all students as a matter of right.
- 1.2. The JGLS Policy for Renewal and Revocation of Scholarship (“**Scholarship (Renewal and Revocation) Policy**”) shall be applicable to (1) all students enrolled in a full-time course at JGLS, and (2) all scholarships awarded by JGLS.

NOTE:

- (a) All ‘studentships’, ‘fellowships’ and ‘scholarships’ are included within the term ‘scholarships’, and are to be governed by this Policy in the same manner as ‘scholarships’. As a clarification, this Policy also covers students who are in receipt of Haryana Domicile Scholarships / Haryana Domicile Fee Concessions.
- (b) The Scholarship (Renewal and Revocation) Policy does not apply to the fee concessions / grants approved by the Chancellor and the Vice Chancellor at their discretion. In such matters, the decision of the Chancellor or the Vice Chancellor, as the case may be, shall be final.
- (c) The Scholarship (Renewal and Revocation) Policy will only come into effect from February 1, 2019. Accordingly, all provisions of the Scholarship (Renewal and Revocation) Policy shall apply to all semesters after the Spring 2019 semester, including the Spring 2019 semester.
- (d) The Scholarship (Renewal and Revocation) Policy will not be made applicable to the Fall 2018 semester and the rules governing scholarships, existing prior to the Scholarship (Renewal and Revocation) Policy coming into force, shall apply in that case.

2. GENERAL OVERVIEW AND AWARD OF SCHOLARSHIPS

- 2.1. The overarching purpose of offering scholarships is to attract and retain talented students in JGLS by reducing or eliminating financial barriers to study.

NOTE: All scholarship amounts are adjusted against the tuition fee only. Accordingly, all students, including the scholarship recipients, are required to pay full accommodation and mess charges.



- 2.2. The offers of scholarships to students are made at the time of admissions, or in certain situations, during the course, as approved by the JGLS Scholarship Committee (“**Scholarship Committee**”).
- 2.3. The scholarships will be awarded by the Admissions Department at the time of joining JGLS or by the Scholarship Committee on application for ‘merit-cum-means’ scholarships in subsequent years. The awarded scholarships will be reviewed and renewed as per the rules laid down in the Scholarship (Renewal and Revocation) Policy. The Scholarship (Renewal and Revocation) Policy is subject to review and/or revision annually after – (1) discussion with the Members of the Student Council or their duly appointed representatives, and (2) giving prior intimation to students.
- 2.4. A Scholarship Letter, including the criterion for continuation and renewal of the scholarship, shall be issued to all scholarship recipients by the JGU Admissions Department (if the scholarship is awarded at the time of joining JGLS) and/or the Scholarship Committee (if the ‘merit-cum-means’ scholarship is awarded by call for applications). However, in case of any conflict between the Scholarship (Renewal and Revocation) Policy and the Scholarship Letter, the Scholarship (Renewal and Revocation) Policy shall prevail.
- 2.5. To be awarded a scholarship, students must be enrolled as full-time candidates at JGLS.
- 2.6. Students are entitled to be awarded only one scholarship in any given academic year at the time of admission. However, as and when the call for ‘merit-cum-means’ scholarship is issued in subsequent years, scholarship recipients can apply for an enhancement of the scholarship amount.

NOTE:

- (a) ‘Merit-cum-means’ scholarships are offered to students during the course of their study at JGLS, which can be in addition to scholarships awarded at the time of admission.
 - (b) Presently, the maximum amount to which an existing scholarship may be enhanced in case of ‘merit-cum-means’ scholarship is INR 1.5 lacs/-. However, this amount is subject to revision from time to time by the Scholarship Committee after giving due notice. However, any subsequent decrease in this maximum amount will not impact existing scholarship holders’ quantum of scholarship.
 - (c) To clarify this point further, in case a student is awarded scholarship in excess of INR 1.5 lacs/-, then such student will not be eligible for enhancement of his/her scholarship amount under ‘merit-cum-means’ scholarship.
- 2.7. The Scholarship Committee reserves the right to review, modify or cancel the award due to changes in academic progress or general conduct of the student, in accordance with the criteria set out in under Section 4 of this Scholarship (Renewal and Revocation) Policy.

3. DURATION OF THE AWARD

- 3.1. Every scholarship shall be awarded for a duration of one academic year, and will be automatically subject to an annual renewal, once every academic year, based on satisfactory performance of the criteria mentioned in Section 4 of the Scholarship (Renewal and Revocation) Policy.
- 3.2. The members of the Scholarship Committee shall annually review the credentials of all students receiving scholarships. In case the renewal criteria are not met by any student, then the scholarship shall be revoked for such a student, to the extent specified under Section 4 of the Scholarship (Renewal and Revocation) Policy.

4. CRITERIA FOR RENEWAL/REVOCAION OF SCHOLARSHIPS

4.1. ACADEMIC STANDING

4.1.1. Fail Grade

In case a student fails in –

- one subject, an official warning, in the nature of a general email to all students, will be issued and no action will be taken with respect to the scholarship amount.
- two subjects, the scholarship will be reduced by 50% of the allocated amount.
- three or more subjects, then scholarship(s) will be completely revoked.

NOTE:

- (a) For the purpose of assessing failures, the entire academic record of the student, across all academic years and semesters, will be considered.
- (b) An 'incomplete' grade will not count towards failure.
- (c) Passing in a re-sit examination does not reduce the number of failures. Once a student has failed in an examination during his / her first attempt, it will continue to count as a failure irrespective of passing that subject in another attempt through a re-sit examination.
- (d) If a student fails in an elective, this will be counted as a failure for the purposes of scholarships, even in case the course is dropped later on. However, if a student has dropped an elective *before* attempting the examination, and the University has approved this dropping of the elective before the examination, then this will not count towards failure.

- (e) In case the student is not able to appear in an examination for any reason, they have to take prior permission from the Vice Dean or the Associate Dean in-charge of Academic Affairs at the time of that examination itself. Only if the student is absent after such permission will this not be counted towards revocation. No medical reasons will be considered after the revocation is done. Please note that, in case the student attempts the examination, no medical reasons can be given later.

However, due regard may be given to exceptional situations and the student may appeal to the Scholarship Committee, with a further appeal to the Office of the Additional Registrar.

- (f) If a student is debarred from appearing in an examination, then the same will count towards failure.

4.1.2. Grade Point Average

This criterion will only apply in case a student has (1) not failed in any subject, or (2) failed in only one subject.

All scholarship recipients are required to maintain a minimum grade point average (“GPA”) of 6.0 per semester to renew scholarship(s).

- In case a student is unable to meet this criterion, a warning, in the nature of a general email to all students, will be issued for the first semester in which the default occurs.
- In case of a second default, the scholarship amount will be reduced by 25% of the total amount initially awarded.
- In case of a third default, the scholarship amount will be further reduced by 25% of the total amount initially awarded.
- Lastly, in case of a fourth default, the scholarship will be completely revoked.

NOTE:

- (a) GPA is the average of all grades obtained for the subjects taken by the student in a particular semester.
- (b) To further clarify this policy point, the students must keep in mind that even if the CGPA (which is calculated cumulatively for all semesters for which results are available) is above 6, however, the student will fail to meet this criterion if in any of the subsequent semesters, the individual GPA of that student for any semester falls below 6.

- (c) It is also clarified that in case a student's GPA for both semesters in an academic year is below 6, then this will count as two defaults and the scholarship amount can be reduced by 50% (25% + 25%) of the total amount initially awarded.

4.2. STUDENT CODE OF CONDUCT

The Student must uphold JGU's student code of conduct and academic integrity standards at all times during the duration of the program.

If the JGU Disciplinary Committee finds the student responsible for any academic or non-academic conduct violation, the scholarship award shall be completely revoked.

NOTE:

- (a) In case a student is punished with suspension by the JGU Disciplinary Committee, then 100% of the total scholarship amount initially awarded to such student shall be revoked.
- (b) In all other cases, where the student is punished by the JGU Disciplinary Committee (and is not suspended), the Scholarship Committee shall decide the quantum of the scholarship amount to be revoked, on a case-by-case basis.

4.3. OTHER DUTIES

A student receiving a scholarship may be assigned duties by the University in regard to conferences, research, student initiatives and other activities of the University, which shall be a mandatory obligation of such students. Failure to perform / inadequate performance of these duties will lead to a reduction of the total amount initially awarded by 25% in the first instance.

Each subsequent default will automatically lead to a further reduction of the scholarship amount by 25% of the total amount initially awarded.

NOTE:

- (a) Students receiving scholarships may be assigned these duties up to a maximum of 10 hours per week during the semester.
- (b) If a student does not attend classes due to duties explicitly assigned by JGU in lieu of scholarships, then the Scholarship Committee will recommend the grant of 'on duty' leaves.

5. SCHOLARSHIP COMMITTEE

5.1. COMPOSITION OF THE SCHOLARSHIP COMMITTEE

The Scholarship Committee shall comprise of the faculty members duly notified by the Dean of JGLS.

5.2. FUNCTIONS OF THE SCHOLARSHIP COMMITTEE

- 5.2.1. Review the Scholarship (Renewal and Revocation) Policy annually and suggest appropriate changes in the policy.
- 5.2.2. Oversee the student scholarships and ensure the timely and fair review of scholarship applications.
- 5.2.3. Approve, modify or revoke the scholarships in consonance with the Scholarship (Renewal and Revocation) Policy.
- 5.2.4. Allocation of scholarship recipients amongst different research centres and administrative departments, as is required, to enable them to render 10 hours a week service in lieu of scholarship.
- 5.2.5. Monitor the progress of scholarship recipients and approving extensions to scholarships as appropriate.

6. APPEALS

- 6.1. Applicants unable to comply with the terms of renewal may write to the Scholarship Committee (scholarshipcommittee@jgu.edu.in) for special considerations, stating clearly the grounds for appeal.
- 6.2. The appeal to the Scholarship Committee should be made within a period of 30 days from the date of sending notice of revocation of the scholarship.
- 6.3. Unsuccessful applicants may further direct their appeals to the Office of Additional Registrar establishing the extenuating circumstances.

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